

Nuance®
AutoStore®

Distributed Scanning Solution

RICOH
imagine. change.

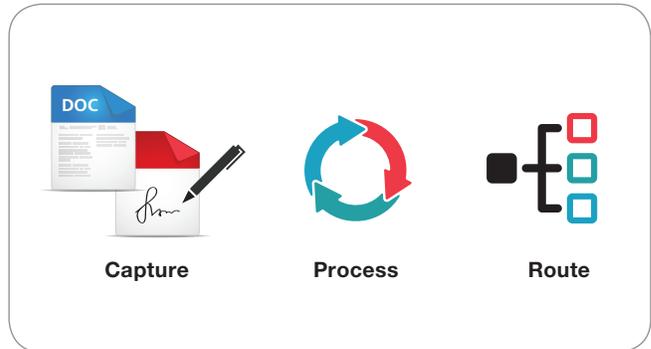


Simplify how information moves – automatically

It's no longer only about what you know – it's about who else knows it. The future of your business hinges on how quickly and accurately you can share information and collaborate with customers, coworkers and other organizations. With Nuance® AutoStore® from RICOH®, you can automate many of the document management tasks you perform every day. Need to scan an invoice? Store a key contract? Find an important email attachment? Customize your workflows to capture important paper documents and electronic data from MFPs, mobile devices, desktops, scanners, websites and more and integrate them into the business applications you use every day – so you can make faster, more informed decisions that help keep you ahead of the competition.

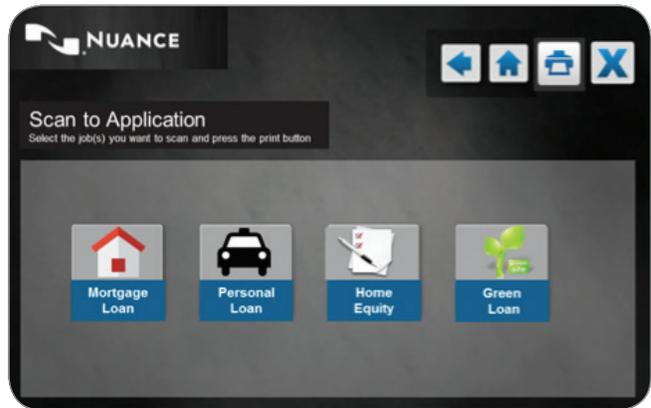
Minimize errors, improve productivity

Deploy Nuance AutoStore to capture paper and electronic documents created by networked devices, FTP sites, Microsoft® Office applications and more. You choose what happens next. Enhance scanned images for easier readability. Add a barcode or convert to OCR text for easier retrieval. Forward it to somebody else or store it in a database. Because you've created custom workflows, you can capture, store and access information with a single touch of a button.

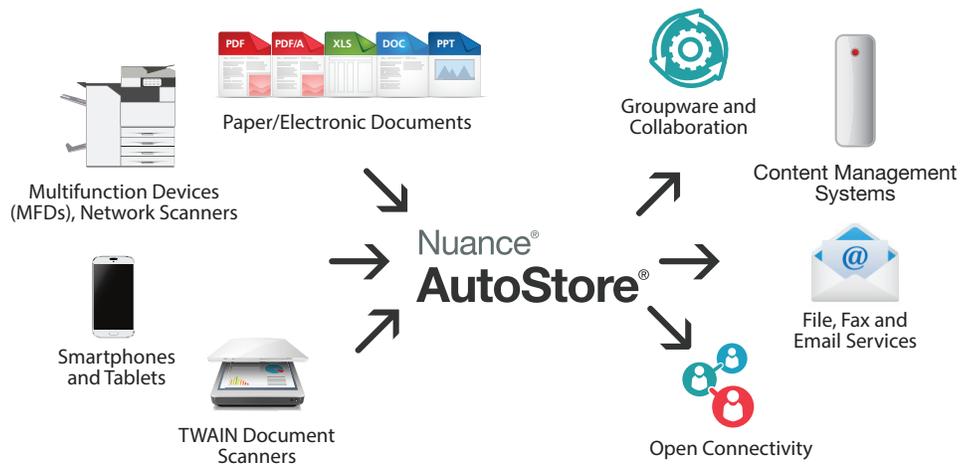


Share information and collaborate

Turn the static paper documents in your hands into actionable digital information in seconds for your coworkers and customers, whether they're around the corner or across the world. Administrators set predetermined workflows, so you simply have to choose where you want to send the documents. Search for your recipients' addresses from lists right at the device. Your documents will be scanned and converted to a specified format so it's received exactly as your audience prefers.



With Nuance® AutoStore® from Ricoh, you can capture paper and electronic documents from almost any source; process a variety of formats and then share the information immediately via a wide range of line-of-business applications, email, FTP sites, network folders, archives, document management systems and more.



Turn critical information into immediate action

Use everyday devices to simplify everyday tasks

You've invested in a wide range of devices, so why not get the most from them? Take advantage of the devices you're already using, including smartphones, scanners and Ricoh MFPs, to capture information and share it quickly without compromising everyday workflows. Since Nuance AutoStore is compatible with hundreds of devices from Ricoh, you can incorporate it into nearly any environment with ease. Want to add a new device? Simply plug it in. Instantly, you can use the control panel to automate how you handle purchase orders, bills, memos and more. Your team can perform the same tasks in fewer steps and you can make the most of your technology investments.

Help protect critical information throughout your organization

Obviously, having the right information at the right time is a boon for your business — but only if the right people are getting it. So help safeguard it with Nuance AutoStore's security features. With user authentication, only authorized personnel can send and retrieve documents. The documents are encrypted automatically, and you can add PDF password protection, so only the intended recipient can open them. You can also encourage audit reporting to maintain compliance and redact text to protect specific information within a document. Best of all, you can use existing infrastructure and familiar security features to help keep information secure without adding more costs.

Make faster, more accurate decisions

Do you have what you need to make the best decision? If not, you risk making the wrong one. Or worse, somebody else will make it for you — maybe even the competition. With Nuance AutoStore, you can move information, even when it's on paper, in seconds so your entire organization can share important information at the most critical times. Compress large files by up to 10 times the original size to save bandwidth and avoid delays. You can also save paper entirely.

Automate your document-driven business processes with Nuance® AutoStore®

- Works with hundreds of Ricoh devices
- Integrated LDAP connector
- Bi-directional database lookups
- Document image processing
- 40+ free backend connectors
- 1D/2D barcode recognition
- Capture paper and electronic documents from any source
- Front panel browse-to-scan
- Route to SharePoint®
- One touch multi-route
- PDF & PDF/A support
- Personalized scan menus
- Capture from any email account
- Send to email
- PDF file size reduction via Mixed Raster Content (MRC) compression
- Open XML document support
- Camera and smartphone image processing

Perform more document management tasks in less time

Reduce costly delays and manual errors by automating how you capture, process and distribute critical information throughout your organization.

Capture information from:

Ricoh Multifunction peripherals (MFPs)
Smartphones
Scanners
Desktops
Microsoft® Office® applications
Email clients
Email inbox
Directory (network or local)
Email (SMTP, POP3, IMAP)
Fax servers
Local or remote folders
FTP sites (secure and insecure)
Files (batch, XML, delimited formats, ASCII)
PC desktop
XML

Process using:

Full text recognition
Zonal text recognition
Hand printed character recognition (ICR)
Forms recognition (structured/semi-structured)
Optical Mark Reading (OMR)
Image Cleanup
MRC PDF Compression
Barcode recognition (1D/2D)
Bates stamp
Encryption/Decryption
Forms Overlay
Reporting
Automated email notification

Route information directly to:

Network Folders
Email
Fax servers
Printers
ODBC-compliant databases
Send to HTTP
Secure FTP sites
Send to XML & WebDav
Document Management Systems and Cloud
Services from vendors such as Microsoft®,
Google®, EMC®, OpenText®, FileNet®,
Interwoven®, IBM®, DocuWare®, and more.
CSV, command files
OpenText RightFax™

Unify business process automation and business process output

Preset one-touch workflows, set security controls, authenticate users and create distributions from a centralized location to ensure every member of your organization has faster, easier access to the right information.

Device Features:

Device importing and grouping (Sales, Marketing, Accounting, Post Office, etc.)
One-touch multi-route
Scan settings granularity controls
Bi-directional database lookups
Integrated LDAP connection
Various index fields
Encryption of jobs
Generation of menus / forms

Enterprise Features:

Load balancing
Multi-CPU capable
Multi-OCR engine capable
Centralized management
Authentication services

Security Features:

Authentication (Common Access Cards, Windows, Active Directory, LDAP)
Restricted network access
Outbound fax or email validation
Outbound fax filtering
Redact sensitive information

System Requirements

Hardware:

Microsoft® Windows® operating system (OS) running on computer with at least a 2 GHz Processor
Minimum 2 GB of RAM is necessary but 4 GB or greater is recommended
Minimum of 10 GB of hard disk space
NIC Card

Enterprise Features:

Supported Microsoft® Windows® operating systems:
Windows Server 2012 R2: Standard and Datacenter
Windows Server 2012: Standard and Datacenter — with the latest service pack
Windows Server 2008 R2: Standard, Enterprise, and Datacenter with the latest service pack
Windows Server 2008 (32 \ 64 bit): Standard, Enterprise, and Datacenter with the latest service pack
Windows 10 (32 \ 64 bit):
Windows 8/8.1 (32 \ 64 bit): Pro and Enterprise
Windows 7 (32 \ 64 bit): Professional, Ultimate, and Enterprise with the latest service pack

Additional Software:

Microsoft® .NET Framework 3.5
Microsoft® .NET Framework 4.0
Microsoft® .NET Framework 4.5

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