

RICOH HONG KONG LIMITED

理光(香港)有限公司

20/F, One Kowloon, 1 Wang Yuen Street, Kowloon Bay, Hong Kong
Customer Service Hotline: (852) 2833 1111

Document No. 單據號碼	
Customer No. 賬戶號碼	
Issue Date 結單日期	14/06/19

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Billing Address

Machine Location 器材位置

Machine Address

Contract No. 合約編號	Sales Div. 部門	Salesman 營業代表	W/H 貨倉	Your Ref. 貴公司備考
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Period for Rental Charge

Monthly Rental Charge

 RENTAL CHARGE FOR THE PERIOD OF 29/06/2019 TO 28/07/2019:
 RICOH MP C2004exSP COLOR MFP (S/N:)

400.00

 *
 * Apply for @Remote service today
 * for auto-meter reporting and service support.
 * For details please call CS hotline at 2833 1111.
 *
 *

E. & O. E.

應付金額 TOTAL DUE (HKD)

400.00

This is a computer print-out and no signature is required 此乃經由電腦發出之函件，故毋需簽署。

Payment against invoice or otherwise stipulated. An overdue interest of 2.5% per month will be charged against outstanding balance after 14 days from invoice date. Please contact our Collection Office for any query.

由發單日期起請即付款，除非已另訂付款協議。賬單發出十四日後，本公司將根據該單之結欠，開始收取每月二厘半之逾期利息，如有任何疑問，請聯絡服務部。

Billing Address

Invoice no.	賬單號碼	
Customer no.	賬戶號碼	
Contract no.	合約編號	
Invoice Amt. (HKD)	賬單金額	400.00

Payment Method 付款方法:

Payment should be made by crossed cheque and payable to "Ricoh Hong Kong Limited". Please return this portion together with your payment to P. O. Box 68146, Kowloon East Post Office. 請以劃線支票付款，抬頭人請註明「理光(香港)有限公司」。請將支票連同此存根寄：東九龍郵政局郵政信箱 68146 號本公司收。

Notice 注意:

No receipt will be issued for all cheque payment by post. 所有郵寄支票款項，本公司將不發收據。
Post-dated cheque is not accepted. 期票恕不接受。

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